

NEC Order Form

Event IT

IMPORTANT INFORMATION

Due to the instability of wireless connectivity within the structure of an exhibition, Event IT regrettably cannot offer this as a supported service. Event IT strongly recommend that hard wired connections are the most secure and stable source of internet for an exhibition.

Please note it is YOUR responsibility to ensure that your stand builder correctly routes your cables to final location. Event IT will pull the cable to the nearest floor duct and exit within your stand and provide approximately 6m of additional cable for your stand builders to route.

Internet & Data Services		Advance Price	Standard Price	Qty / Date / Time
Bronze Broadband Internet - 256kbs (Economy Internet Access)	EA	£293.75	£352.50	
Silver Broadband Internet - 512kbs (Broadband Internet Access)	EA	£440.63	£528.76	
Gold Broadband Internet - 1Mbps (High Speed Internet Access)	EA	£660.94	£793.13	
Platinum Broadband Internet - 2Mbps (Ultra Fast Internet Access)	EA	£960.94	£1,153.13	
VLAN Connection	EA	£175.00	£210.00	
Additional IP Address	EA	£52.50	£63.00	

Telephony Services		Advance Price	Standard Price	Qty / Date / Time
Standard Phone Line & Handset Package	EA	£137.00	£164.40	
Standard Telephone Line	EA	£125.00	£150.00	
Fax Machine with Line Package	EA	£273.00	£327.60	
ISDN Line	EA	£275.00	£330.00	

Event IT Equipment		Advance Price	Standard Price	Qty / Date / Time
8 Port Security Router	EA	£205.00	£246.00	
8 Port Switch	EA	£64.00	£76.80	
Notebook / Laptop	EA	£184.50	£221.40	
Printer	EA	£179.50	£215.40	
42" Plasma Screen	EA	£507.00	£608.40	
Floor Stand for 42" Plasma Screen	EA	£51.50	£61.80	
50" Plasma Screen	EA	£558.50	£670.20	
Floor Stand for 50" Plasma Screen	EA	£51.50	£61.80	
32" LCD Screen with Built in DVD Player	EA	£409.50	£491.40	
Floor Stand for 32" LCD Screen	EA	£51.50	£61.80	
21" Flat Screen Monitor	EA	£225.50	£270.60	
Fax machine - hire only	EA	£148.00	£177.60	
ISDN Router	EA	£154.00	£184.80	
CAT 5 Cabling - 5 metres	EA	£5.00	£6.00	
CAT 5 Cabling - 10 metres	EA	£10.00	£12.00	
CAT 5 Cabling - 15 metres	EA	£15.00	£18.00	
CAT 5 Cabling - 20 metres	EA	£20.00	£24.00	

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foodtoyou

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Delivery Time Slots: 0830-0930 / 0930-1030 / 1030-1130 / 1130-1230 / 1230-1330.

From 1330hrs onwards specific times available

Please be aware that there is an additional £5.00 delivery charge on orders under £15 net.

Food orders must be placed by 1600hrs for the following day. All prices are subject to VAT at the statutory rate (** denotes tax exempt product).

Where possible we are aiming to avoid products containing genetically modified soya, maize, flavourings and additives. However, some food may still contain such ingredients. Please inform us if you have any particular requirements.

Some of the menu items may contain nuts, seeds and other allergens. There may be a risk that traces of these could be in any other dish or food served within the venue. We understand the dangers to those with severe allergens.

Food		Standard Price	Qty / Date / Time
Assorted vegetable crudites, serves 10	EA	£13.04	
Platter of seasonal fruit skewers, serves 10	EA	£16.09	
Fruit bowl, serves 10	EA	£15.22	
Platter of Cakes and Pastries, serves 15	EA	£22.83	
Platter of Mini muffins, serves 6-7	EA	£10.87	
Filled French roll platter, serves 4-5	EA	£12.61	
Healthy sandwich platter	EA	£13.91	
Assorted savoury parcels and mini quiche platter, serves 5-6	EA	£15.65	
Platter of Mini filled croissants, serves 6-7	EA	£12.17	
Sandwich Platter, serves 5-6	EA	£10.87	
Luxury Sandwich Platter, serves 5-6	EA	£13.91	
Vegetarian Sandwich Platter	EA	£12.17	
Chicken Combi Platter, serves 8	EA	£24.35	
Subway cookies	EA	£10.43	
Subway meat platter, serves 10	EA	£33.04	
Subway mixed platter, serves 10	EA	£28.70	
Subway vegetarian platter, serves 10	EA	£23.48	
Subway salad, serves 1	EA	£4.35	

Drinks		Standard Price	Qty / Date / Time
Tetley, 440ml can, x 12	EA	£16.74	
Draught Tetley bitter, 50 litres	EA	£143.50	
Martell Brandy, 70cl	EA	£22.83	
Cooler unit with draught Carlsberg lager	EA	£273.91	
Cooler unit with draught Tetley bitter	EA	£265.22	
Gordon's Gin, 70cl	EA	£16.43	
Budweiser, 330ml, x 12	EA	£19.05	
Carlsberg export, 275ml, x 12	EA	£18.65	
Carlsberg, 440ml can, x 12	EA	£17.61	
Draught Carlsberg lager, 50 litres	EA	£152.20	
Peroni, 330ml bottle, x 12	EA	£19.05	
Bacardi Rum, 70cl	EA	£16.43	
Smirnoff Vodka, 70cl	EA	£16.43	
Bells Whisky, 70cl	EA	£16.43	

Wines, Sparkling Wines & Champagnes		Standard Price	Qty / Date / Time
Bin 19 Pinot Grigio/Garganega del Veneto, Canaletto 2002/3	BTL	£10.43	

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Bin 3 'Hardy's' Riddle Colombard Chardonnay 2003/4	BTL	£8.70
Bin 33 Cava Rene Barbier Brut	BTL	£13.48
Bin 34 Bouche Pere et Fils, Cuvee Reserve Brut NV	BTL	£18.70
Bin 35 Lanson Black Label NV	BTL	£26.09
Bin 42 Hardy' Riddle Shiraz Cabernet 2002/3	BTL	£8.70
Bin 57 Montepulciano D'Abruzzo Chiaro de luna 2001/2	BTL	£10.43
Bin 99 Pinot Grigio Blush, Sartori NV	BTL	£10.43

Soft Drinks		Standard Price	Qty / Date / Time
Appletiser, 250ml x 12	EA	£9.48	
Coca cola, 330 ml, x 12	EA	£9.48	
Diet Coca Cola, x12, 330ml	EA	£9.48	
Water Cooler Butts, 18.5ltr	EA	£19.09	
Water cooler, water and 100 paper cups	EA	£73.43	
Ice, bag, 4kg	EA	£3.91	
Schweppes Lemonade, 330ml, x 12	EA	£9.48	
Sliced lemons, tub, 490ml	EA	£3.91	
Decantae Still mineral water, 500 ml, x 6	EA	£6.26	
Decantae Sparkling mineral water, 500 ml, x 6	EA	£6.26	
Decantae Sparkling mineral water, 750 ml	EA	£2.30	
Decantae Still mineral water, 750 ml	EA	£2.30	
Orange juice, x 12, 250ml	EA	£9.48	
Schweppes Slimline tonic water, 200ml, x 12	EA	£7.83	
Schweppes Tonic water, 200ml, x 12	EA	£7.83	

Hot Drinks & Snacks		Standard Price	Qty / Date / Time
Sweet biscuits, 1 kg **	EA	£8.25	
Handmade biscuits, 1 kg **	EA	£11.50	
Tyrrell's lightly salted crisps, 40g, x 6	EA	£4.78	
Ready salted crisps, 30g, x 6	EA	£2.61	
Doritos, 40.7g, x 6	EA	£3.39	
Fair-trade teabags, box x 100 **	EA	£4.25	
Fair-trade instant coffee, jar x 300g **	EA	£11.50	
Fair-trade ground coffee, x 3 x 150g **	EA	£8.00	
Flask of tea, serves 7	EA	£9.13	
Flask of coffee, serves 7	EA	£9.13	
UHT milk portions, box x 120 **	EA	£6.85	
Fresh milk, pint **	EA	£0.60	
Salted peanuts. 50g, x 6	EA	£2.87	
Cheese snips, 35g, x 6	EA	£2.35	
Dry roasted peanuts. 50g, x 6	EA	£2.87	
White sugar sticks, x 100 **	EA	£3.75	
Brown sugar sticks, x 100 **	EA	£3.75	

Equipment		Standard Price	Qty / Date / Time
Thermal ice bucket with tongs	EA	£4.87	
Wine coolers	EA	£4.87	
Coffee percolator (40 cups)	EA	£39.13	
Coffee percolator (8-10 cups)	EA	£22.61	
Teaspoons, x 5	EA	£2.17	
Table forks, x 5	EA	£2.17	
Table knives, x 5	EA	£2.17	
Cups and saucers, x 5	EA	£8.26	
Water cooler, water and 100 paper cups	EA	£73.44	
6" plates, x 5	EA	£2.70	
Oval plates, x 5	EA	£2.87	
10" plates, x 5	EA	£3.04	
Teapot	EA	£3.83	

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Milk jug	EA	£2.17
Sugar bowl	EA	£2.17
Champagne Glass, x 5	EA	£3.26
Wine glass, x 5	EA	£3.26
Tall glass, x 5	EA	£3.26
Glass jug	EA	£2.17
Insulated jug	EA	£7.57
Kettle	EA	£9.35
Wine/bottle opener	EA	£2.87
Black plastic tray	EA	£3.20
Water carrier, 5ltr	EA	£3.04

Disposables		Standard Price	Qty / Date / Time
Champagne glasses, x 10	EA	£4.30	
White serviettes, x 100	EA	£4.30	
Paper tablecloth, 1 meter squared	EA	£5.04	
Wooden cocktail sticks, x 100	EA	£0.83	
Disposable black plastic teaspoons, x 10	EA	£1.13	
Disposable 19cm rigid black plastic plates, x 10	EA	£4.30	
Disposable 23cm rigid black plastic plates, x 10	EA	£5.00	
Crisp/nibble dish, x 4	EA	£1.13	
Cold Drink Cups, x100	EA	£3.91	
Hot drinks cups, x 40	EA	£3.91	
Wooden stirrers, x 1000	EA	£4.13	
Blue paper roll	EA	£2.30	
Wine/spirit glasses, x 40	EA	£4.35	
Tall glasses half pint, x 60	EA	£4.35	

Cleaning		Standard Price	Qty / Date / Time
Glass cleaner, 750ml	EA	£3.26	
J Cloths, x 6	EA	£1.90	
Tea towel	EA	£1.09	
Washing up liquid, 1ltr	EA	£2.17	
Washing up bowl, round	EA	£3.22	
Rubber gloves	EA	£0.91	
Refuse sacks, x 5	EA	£1.74	
Multi surface cleaner, 750ml	EA	£3.43	
Polish	EA	£2.83	
Yellow duster	EA	£0.80	

Mains Services

IMPORTANT INFORMATION

Final positioning of piped services is the responsibility of the stand designer/contractor.

Ramping over piped services will not be permitted for health and safety reasons.

Mechanical Mains - Water & Waste		Advance Price	Standard Price	Qty / Date / Time
Water (5.6 Bar or 85 p.s.i.) and Waste (0.38 l/s or 5 g.p.m.) Supply to a Single Sink	EA	£530.00	£636.00	
Water and Waste Supply to a Single Sink and Water Heater	EA	£579.00	£694.80	
Water and Waste Supply to a Double Sink	EA	£579.00	£694.80	
Water and Waste to a Double Sink and Water Heater	EA	£631.00	£757.20	
Water Supply Only (1/2")	EA	£294.00	£352.80	
Waste Supply Only (1 1/2")	EA	£294.00	£352.80	
Additional Water Supply to within 1 metre of original connection	EA	£50.00	£60.00	
Additional Waste Supply to within 1 metre of original connection	EA	£50.00	£60.00	

Mechanical Mains - Compressed Air		Advance Price	Standard Price	Qty / Date / Time
Compressed Air (5.6 Bar or 75-90 p.s.i.) with Female 3/4" (20mm) BSP Connector (30 l/s or 70 cfm free air)	EA	£531.00	£637.20	
Compressed Air - 1st connection from 0.75" Air to within 3 metres of original connection	EA	£119.00	£142.80	
Compressed Air - 2nd and subsequent connections from 0.75" Air to within 3 metres of original connection	EA	£119.00	£142.80	

Mechanical Mains - Gas		Advance Price	Standard Price	Qty / Date / Time
Natural Gas - 1" bsp Isolating Valve female	EA	£530.00	£636.00	

Trades

IMPORTANT INFORMATION

1) Floor fixings are of bolt type. This allows for supply of the bolt, fixing with plant in position and making good of the floor at the end of the exhibition only. It is the responsibility of the stand builder / contractor to carry appropriate tools to remove all bolts at the end of the exhibition. The floor fixing is not suitable for up thrust or pull out loads without provision of an appropriate anchor block. Standard fixings allow for bolts up to 75mm above floor for 8 and 10mm diameter. And up to 150mm above floor, for all others. Longer bolts will be charged extra.

(2) Floor pockets allow for cutting out of the pocket, concreting in of the required item, removal and making good of floor at the end of the exhibition.

(3) Floor chases allow for cutting out of the chase for installation and burial of customers' cable or pipe, making good with lightweight screed for open period, removal and making good of floor at end of exhibition.

(4) Entry to Service Duct allows for cutting hole in concrete wall of service duct for installation of customers' pipe or cable, removal and making good of duct at end of exhibition. This service is only permitted for duct crossing where chases are employed.

(5) Painting of Stand Areas allows for painting of stand with one coat of approved floor paint. Where paint other than black is used, allows for repainting floor black at end of exhibition. A minimum of 12 hours painting and drying time is required with a minimum of 24 hours notice of the commencement of such period.

Trades - Aerial Services		Advance Price	Standard Price	Qty / Date / Time
Television aerial, UHF/VHF, CEEFAX ORACLE guaranteed, single point, price per point	EA	£235.60	£282.72	
Television aerial, standard UHF/VHF single point, price per point	EA	£213.49	£256.19	
Additional aerial points, either type, price per additional point	EA	£59.69	£71.63	
Radio aerial, single point, price per point	EA	£219.90	£263.88	

Trades - Barriers & Fencing		Advance Price	Standard Price	Qty / Date / Time
Ropes & posts, min order of 2 (1m high x 1.5m rope length) price each	EA	£13.53	£16.24	
Tensator barriers min order of 2, 0.95m high x 1.8m tape length price each	EA	£13.53	£16.24	
Crowd Control Barrier (10 or less) (2.5m wide x 1m high)	EA	£13.21	£15.85	
Crowd Control Barrier (over 10) (2.5m wide x 1m high) price each	EA	£6.91	£8.29	
Wheeled crowd control barriers, price each	EA	£21.00	£25.20	
Installation of Crowd Control Barriers, price per barrier	EA	£0.88	£1.06	

Trades - Floors		Advance Price	Standard Price	Qty / Date / Time
Floor bolts, 8mm-15mm, price each	EA	£20.87	£25.04	
Floor bolts, 18mm-24mm, price each	EA	£28.62	£34.34	
Floor pockets, 300mm x 300mm x 150mm deep, to cover socket on stand, price each	EA	£116.96	£140.35	
Floor chase, 150mm x 50mm deep, to cover cable on stand, price per metre or part metre	MTR	£90.23	£108.28	
Access to floor/service duct 150mm x 150mm, price each	EA	£251.75	£302.10	
Black floor paint & painting, price per square metre	M2	£3.79	£4.55	
Painting floor a colour then back to black, price per square metre, paint included	M2	£12.02	£14.42	
Painting floor white then back to black, price per square metre, paint included	M2	£12.02	£14.42	

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